**Mannofield Hall Board Meeting Wednesday 12th February**

**Attendees**- Christine, Kim, Ian, Chrisie and Deneice.

**Agenda**

**Conflicts of interest**

* No conflicts of interest declared

**Update on Hall activities/ Hall renovations**

* Scouts will be moving to Wednesdays from a Saturday and Debbie’s Dance Theatre will run extra on a Saturday.
* Bookings for Parties and events are booking up really well into the middle of the year.
* Kirsty is now running the food bank and all delivery from Fairshare with Liz helping out.
* Luch Club & Breakfast Club is doing amazing with new people coming along weekly.
* All Contracts between Hirers/ Users to be all digital

**Finance and new accounts**

* DAZL has managed the books and financials. There is no new information about accounts and Finance as the account has received and is preparing this year's annual accounts. In 23-24, we have had a £25k income but have spent £17k on necessary Improvements to the hall, this is without any real funding for external sources.
* Account not to go under 20k,outgoings and doing great and are stable.

**Actions**

* To get the container fixed due to damage at the back, This will need wielding.
* 2 local community Events Providers using the container that book the venue for party etc.
* Look into moving the container to the back of building so we can move the food bank down and create more parking space in the car park.
* Kim Groves to contact Liz Jamming about WBI Money.
* Contact Oscar at ASDA about food donations
* Speak to Atkinsons about maybe a donation of a summer house
* Eventually replace all the doors in the building
* Look at Micro grants to help with the Building
* Contact Kieran Casper about Pest control
* We have applied for National Lottery Fund for £8k a year for 2 yrs
* Applied to Community Committees £980 for the Lunch Club
* Ian to email about the lease of the land, we want to own the land rather than have a lease on this.
* All users using the building even if covering a sessions due to illnesses etc. need to send us there DBSs for Safe guarding reasons.
* To speak to Sonny & Shirley about a joint event with the 59 Senior Club
* All in agreeance for Kim Groves to be on the board.
* To look at funding / Grant for an Admin Worker.

**Safeguarding/ Training/ compliance**

* To keep up to date with all training needed for our staff and volunteers
* We welcome any inspection and audit from LCC or any other party.
* To keep in line with all DBS Safeguarding and First Aid, Quality and Diversity. Implemented and like DAZL is a standard for all.

**Belle Isle Community Centre Network.**

* Manorfield are happy to be a part of this network and was agreed at the board meeting
* Foodbank Network These meetings happen every 6 months
* Alice from the Baptist Church will be bringing us Food donations

**Trustees work over the last 6 months & role of board members**

* Ian & Chrisie working on all strategic work including policies, procedures and financial management.

**Any other business**

Next meeting TBC