**Manorfield Hall Board Meeting Monday 15th July 7-8.30 pm**

**Attendees**- Christine, Kim, Karen, Ian, Chrisie and Deneice.

**Agenda**

**Conflicts of interest**

No conflicts of interest declared

**Update on Hall activities/ Hall renovations**

Look into paid positions for Manorfield hall activities such as tot’s group rather than relying on volunteers. All agreed this should be paid work moving forward to ensure quality and accountability is to standard.

Hall is full and all updated on the new Manorfield Hall website including the new marketing strategy.

New doors at the front of the building and new security to be added

**Finance and new accounts**

DAZL has managed the books and financials. There is no new information about accounts and Finance as the account has received and is preparing this year's annual accounts. In 23-24, we have had a £25k income but have spent £17k on necessary Improvements to the hall, this is without any real funding for external sources.

**Update from DAZL board meeting 15th July.**

All actions met

**Safeguarding/ Training/ compliance**

 Audit/Inspection all completed and pass those that have come out so far. We welcome any inspection and audit from LCC or any other party.

Food & Hygiene Training for all who cook food at Manorfield has been obtained and is now standard for all in line with DAZL policies and procedures.

DBS Safeguarding and First Aid, Quality and Diversity. Implemented and like DAZL is a standard for all

**Belle Isle Community Centre Network.**

Manorfield are happy to be a part of this network and was agreed at the board meeting

**Trustees work over the last 6 months & role of board members**

Ian & Chrisie working on all strategic work including policies, procedures and financial management

Chrisie working on foodbank and tots

Karen and Denise have helped with tots and lunch club also the cleaning of tots etc.

**Any other business**

A FOI has been submitted to the BITOMO Board from both DAZL & Manorfield Hall Board of Trustees. They have 30 days to comply with the copy of the confidential minutes discussed in BITMO meetings regarding Manorfield Hall and DAZL running the hall and them referring us to LCC Audit. Board Chair of Board to write an action this.

Ian and both the Chair of DAZL & Manorfield Hall have a meeting on 1st August with James Lewis, Leader of LCC.

Next meeting TBC after LCC meeting and the BITMO FOI